EDINBVRGH
THE CITY OF EDINBURGH COUNCIL

OUTDOOR LEARNING
BANGHOLM ◆ BENMORE ◆ LAGGANLIA

Lagganlia Centre for Outdoor Learning

Course Summary Sheet

Please complete and return one month before arrival

SCHOOL/GROUP NAME:

Number of Students: **Number of Staff:**

ARRIVE: Date: Approx. time:

DEPART: Date: Approx. time:

Please select your intended method of transport to Lagganlia:

(a) If traveling by train please give station of arrival and required pick up time

(b) If traveling by coach please give the operator name and contact number

Please remember to bring your own packed lunch on your arrival day. If you do require a packed lunch on departure day please call the office to have this built into your package price.

Have you organised an evening activity with an outside provider? If yes, please tell us who and when they are coming.

Provider	Date	Day	Time

STAFF NAMES & STATUS: e.g. Teacher (T); Community Worker (CW); Volunteer Helper (VH); Parent (P);

Group Leader		Status	

No.	Name	Status	No.	Name	Status
1			7		
2			8		
3			9		
4			10		
5			11		
6			12		

24 Hour EMERGENCY CONTACTS Details: Please give details of people(s) who can provide 24hr emergency contact

	Name	Status	Contact Number	Time Available
Contact 1				
Contact 2				

Local Authority Authorisation

If you are attending from a Local Authority have you completed the safety management procedures required to attend Lagganlia for a residential excursion? Please select your relevant authority:

Local Authority	Authorisation Type	Approved

Lagganlia Centre for Outdoor Learning
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